



# IMS ENGINEERING COLLEGE, GHAZIABAD

(Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow Uttar Pradesh & Approved by AICTE, New Delhi)

NH-09, Adhyatmik Nagar, Near Dasna, Distt: Ghaziabad, Uttar Pradesh Website: <https://www.imsec.ac.in>

## SUPPORTING DOCUMENTS

NAAC AQAR: 2021-22

**3.2.1**

*Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge*

*Attachment: Supporting documents*

# IMS ENGINEERING COLLEGE, GHAZIABAD

## RESEARCH POLICY FOR PROMOTION OF RESEARCH

The College thrives to focus on excellence in research and aims to stay ahead in the Science and Technology sector. Our commitment towards research yields long term technical impacts over interdisciplinary areas. The R&D cell serves as a wide platform for all research enthusiasts who have a constant thirst for innovation and development.

### Objectives:

The main objective of proposed research policy is to motivate the faculty members of the institute to undertake quality research, consultancy and other academic related activities.

### Scope:

The scheme covers all faculty members of the institute. The scope of the schemes is as follows:

- To encourage and support faculty members to conduct research in all fields and disciplines of Engineering, Applied Science and Management.
- To encourage faculty members to submit proposals for funded research projects from various funding agencies in India and Abroad.
- To utilize existing facilities effectively and establish new facilities for conducting and implementing research.
- To file more patents.
- To develop core group of faculty members with increased potential for research.
- To utilize the Incubation Centre to motivate students and faculty members for innovations and start-ups.
- To adopt collaborative research with IIT, NIT, Research centres and industries.
- To publish the research works in renowned journals (preferably SCI/SCOPUS/UGC approved journals).
- To motivate faculty members to apply for funds to conduct Faculty Development Programs at National/International level.

### Details of Promotion Schemes:

The Research Committee will ensure that policies and procedures will be adhered to in order to ensure that high standards of scientific integrity are maintained. The Institute provides the following administrative and financial support and



accounting facilities for carrying out the research projects. Faculty members of IMS Engineering College can avail the following benefits:

S.No.	Category	Incentives
1	Journal Publications: *	
	(SCI/SCIE)	Rs. 8,000/- + credit points in Annual Appraisal
	SCOPUS/Emerging SCI / UGC approved journals	Rs. 5,000/- + credit points in Annual Appraisal
2	Publication in National/International Conference	OD + Registration Fee upto Rs. 2,000/- + credit points in Annual Appraisal
3	Workshop/ FDPs/Seminars	OD + credit points in Annual Appraisal
4	Book/Chapter Publications	credit points in Annual Appraisal
5	Funded Projects	credit points in Annual Appraisal
6	PATENTS	Fees for patent filing + credit points in Annual Appraisal

\* **For Journal Publications:** If the paper is contributed by more than one authors (associated with IMSEC), amount will be shared in the following ratio:

Single author: (100%)

Two authors: (60:40)

Three authors: (50:25:25)

Four authors: (40:20:20:20).

(No reimbursement will be made to 5<sup>th</sup> and subsequent authors).

No amount will be paid to co-authors not associated with IMSEC.

#### **Basic Guidelines for Funded Projects:**

- The entire sanctioned amount shall be utilized as per the guidelines of the funding agency
- In case the Principal Investigator leaves the Institution, all the items purchased shall remain as an asset of the Institution. In case of ongoing projects, the responsibility will be delegated to other competent staff members as per the norms of the sponsoring agency.
- All Heads of the Department must regularly and diligently update the R&D information on the Institution website and submit the reports to R&D team.



- Every project preferably leads to at least one research publication in a journal indexed in SCI/SCOPUS/UGC approved journals.

### Basic Guidelines for Patents:

Receiving patent for one's research work is one of the most important factors denoting the quality of research. Financial and legal assistance shall be provided to those who are interested in registering for the patent. The patent shall irrevocably be registered in the name of IMSEC with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked-out between the Institution and the researcher.

### General Guidelines:

The general guidelines for faculty members of institution are:

1. Every faculty member should attend **at least one FDP/Workshop/Short Term Training Program** (online/offline) of minimum 5 days in an academic year.
2. Every faculty member should publish **at least two research papers** in an academic year. One paper may be in reputed journal (SCI/SCOPUS/UGC/WoS indexed journals) and other should be presented in international conference (IEEE/SCOPUS indexed).
3. The published papers must have **"IMS Engineering College, Ghaziabad"** as the affiliation. The author needs to claim the incentive only after the volume number, issue number, and page number have been assigned to the research paper and it is available online.
4. All the claims must be applied **through proper channel** (through R & D Cell) and will be settled at the **end of academic year**.
5. A maximum of 5 days **"ON DUTY"** leave may be granted in an academic year for research activities. Leaves must be pre-sanction by concerned HOD and Director.
6. Faculty member has to handover the C.D./proceedings and related material to the central library through the HoD for the conferences attended.
7. Faculty who attend FDPs must disseminate knowledge and information by organising Student Development Programmes (SDP)/Student Workshops/Presentation, for the benefit of faculty and students in their respective departments.

✓ 04.03.2022

(Dr. Vikram Bali)  
Director

Copy to:

Hon'ble Treasurer for kind information please.



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**D/O Mahendra Kumar**

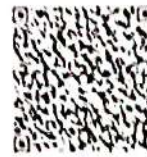
for successfully completing the training on  
**Cybershikshaa+ (15 weeks course in Cyber Security)**

offered by

**Tata STRIVE Extension Centre, IMS Engineering College, Delhi**

**Achieving overall grade B**

Issue Date: Friday, March 25, 2022




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**C.I. Sathanandan**  
Vice President  
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**Dr. Vikram Ball**  
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**Dr. Vikram Bali**  
Director  
IMS Engineering College  
Ghaziabad



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Dr. Vikram Ball  
Director  
IMS Engineering College  
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This certificate of merit is awarded to

**Kopal Dixit**

**D/O Rajan Dixit**

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Anita Rajan  
Chief Executive Officer  
Tata STRIVE

C.T. Sadanandan  
Vice President  
Corporate Services & CSR  
Tata Communications

Dr. Vikram Bali  
Director  
IMS Engineering College  
Ghaziabad



S.No	Name	Email Address	Mobile Number-(Should be available for Calling and Whatsapp) *	Alternate number	E-mail	Mobilization and First Counselling- Date	Mobilization and First Counselling- Time	Status
1	Kopal Dixit	dixitkopal17@gmail.com	9650697430	9310077022	dixitkopal17@gmail.com	10-Nov	2:00 PM	
2	SHRUTI	shrutisrivastava63999@gmail.com	7505598646	7011854210	shrutisrivastava63999@gmail.com	10-Nov	2:10 PM	
3	Komal Kumari	komalkarnaikar@gmail.com	9135605618	9135605618	komalkarnaikar@gmail.com	10-Nov	2:20 PM	
4	Anshul Sharma	anshulsharma90981@gmail.com	7982967009	7982967009	anshulsharma90981@gmail.com	10-Nov	2:30 PM	
5	Taniya Chauhan	taniya14018@gmail.com	9027778012	8859280944	taniya14018@gmail.com	10-Nov	2:40 PM	
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7	Aashi teotia	ashi.teotia123@gmail.com	9319369435	9319369435	ashi.teotia123@gmail.com	10-Nov	3:00 PM	
8	ADITI SINGH	singhaditi02929@gmail.com	9625262833	9625262833	singhaditi02929@gmail.com	10-Nov	3:10 PM	
9	Saumya Khare	saumya18khare@gmail.com	9453259632	8299240215	saumya18khare@gmail.com	10-Nov	3:20 PM	
10	Srishti verma	srishtiverma7747484@gmail.com	9935737136	7499042943	srishtiverma7747484@gmail.com	10-Nov	3:30 PM	
11	Shrishi Manju	dpsvn.shri04137@gmail.com	9599963440	9599963440	dpsvn.shri04137@gmail.com	10-Nov	3:40 PM	
12	Varshita Bedi	varshitabedi@gmail.com	7520152525	9935737136	varshitabedi@gmail.com	10-Nov	3:50 PM	
13	Chinmai Goyal	chinmaigoyal7@gmail.com	7017435702	9368297472	chinmaigoyal7@gmail.com	10-Nov	4:00 PM	
14	Aashi teotia	ashi.teotia123@gmail.com	9319369435	9319369435	ashi.teotia123@gmail.com	10-Nov	4:10 PM	
15	Anmol Yadav	yadavanm096@gmail.com	9717982173	9717982173	yadavanm096@gmail.com	10-Nov	4:20 PM	
16	Yashi Thakur	yashithakur2603@gmail.com	9027746653	9456612479	yashithakur2603@gmail.com	11-Nov	2:00 PM	
17	Tanya Saxena	tanyasaxena1105@gmail.com	8604836371	9454747283	tanyasaxena1105@gmail.com	11-Nov	2:10 PM	
18	Khushi Srivastava	khushisrivastava2211@gmail.com	9319431034	9682205272	khushisrivastava2211@gmail.com	11-Nov	2:20 PM	
19	Ishita Roy choudhury	ishitar76@gmail.com	9628891728	8528123730	ishitar76@gmail.com	11-Nov	2:30 PM	
20	SHRUTI	shrutisrivastava63999@gmail.com	7505598646	7011854210	shrutisrivastava63999@gmail.com	11-Nov	2:40 PM	
21	Varshita Bedi	varshitabedi@gmail.com	7520152525	9935737136	varshitabedi@gmail.com	11-Nov	2:50 PM	
22	Astha Srivastava	asthasrivastava1611@gmail.com	7460060929	6388856792	asthasrivastava1611@gmail.com	11-Nov	3:00 PM	
23	Shristi Srivastava	shristisrivastava2929@gmail.com	7239037700	6387109864	shristisrivastava2929@gmail.com	11-Nov	3:10 PM	
24	Taniya Chauhan	taniya14018@gmail.com	9027778012	8859280944	taniya14018@gmail.com	11-Nov	3:20 PM	
25	Muskan garg	agrawalmuskan2554@gmail.com	7409429983	8448860779	agrawalmuskan2554@gmail.com	11-Nov	3:30 PM	
26	Darakshan Ishaque	darakshanishaque75@gmail.com	9616986025	9621892313	darakshanishaque75@gmail.com	11-Nov	3:40 PM	
27	Aditi Singh	singhaditi02929@gmail.com	09625262833	9625262833	singhaditi02929@gmail.com	11-Nov	3:50 PM	
28	Shivangi Pandey	shivngipandey556@gmail.com	7042218514	9911231942	shivngipandey556@gmail.com	11-Nov	4:00 PM	
29	Srasti Sachan	srastis25@gmail.com	6394909240	7880342905	srastis25@gmail.com	11-Nov	4:10 PM	

  
(S. Manjiv)



## MEMORANDUM OF UNDERSTANDING

is made on the 3<sup>rd</sup> of February, 2021

Between

IMS Engineering College, National Highway 24, Near Dasna,  
Adhyatmik Nagar, Ghaziabad, U.P (201015)

AND

Codon Biotech Private Limited (CBPL)  
153, Vardhaman City Centre, Gulabi Bagh, Delhi - 110037

### Background

- i. **IMS Engineering College, Ghaziabad (IMSEC)** is an engineering institute in north India running B.Tech and M.Tech courses in various branches of science and technology. Its **Biotechnology Department** is NBA accredited and runs B.Tech, M.Tech courses in Biotechnology. It is also an authorised research centre of AKTU for PhD course while **Codon Biotech Private Limited (CBPL) having its registered address at 153, Vardhaman City Centre, Gulabi Bagh, Delhi**, is a biotechnology company that manufactures wide spectrum testing kits and share interests in both Research & Academics.
- ii. The two Parties have identified that a stronger relationship between them is mutually beneficial and wish to establish a more formal relationship with each other.

### Commencement

This Memorandum of Understanding ("MOU") shall take effect on the date of signing and shall continue for a period of 5 years unless terminated earlier in accordance with the provisions of Clause 6.

### Scope of MOU

The areas of agreement outlined in this MOU are described to facilitate more detailed and specific negotiations between the parties which may lead to the preparation and signing of one or more formal agreements between **BT-IMSEC** and **CBPL** unless specifically noted herein. This MOU is not intended to be of legal force and effect in any manner whatsoever. This MOU shall not create a legal relationship between the parties.





### Broad Areas for Cooperation

BT-IMSEC and CBPL will discuss the possibility of cooperation in the following areas:

- I. Research collaborations
- II. Joint PhD guide
- III. Student Training
- IV. Student Placement

Representatives of the Parties may agree to review the operation of this MOU from time to time.

#### 1. Joint Contributions

- 1.1. Potential areas for collaborative research will be identified and recorded in subsequent research specific agreement(s) that set out appropriate and relevant contributions by the Parties. These may include:
  - (a) Access to its research laboratories and assist in development of projects involving the parties.
  - (b) Joint submission of research proposals to national and international organisations to obtain support for their common research objectives.
  - (c) **BT-IMSEC** and **CBPL** shall work specifically in the areas defined in Para 1.1 and para 3.1.
- 1.2. The parties acknowledge that all specific financial arrangements proposed must be negotiated and will depend upon the availability of funds and organizational approvals.

#### 2. Confidentiality and Privacy

- 2.1. **BT-IMSEC** and **CBPL** recognize that they will come into possession of information which the other considers to be confidential, including Personal Information ("Personal Information" means information and opinions recorded in any form about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion). Each of **CBPL** and **BT-IMSEC** covenants and agrees that it shall not, at any time, disclose to any third party, any confidential information of another party without first having obtained the prior written consent of the other party.
- 2.2. The provisions of this Clause 5 are intended to and shall be binding upon the parties upon signing of this MOU, and shall survive till the termination or expiry of this MOU.



### 3. Intellectual Property

- 3.1. "Intellectual Property" means and includes all copyright, all rights in relation to inventions (including patent rights), plant varieties, register and unregistered trade marks, registered and unregistered designs and all other rights resulting from intellectual activity in the scientific, industrial, literary or artistic fields.
- 3.2. Each party shall retain all rights to existing intellectual property belonging to it and contributed by it ("Background IP") at the commencement of each Research Project arising under this Agreement.
- 3.3. If any IPR issue emerges as a result of joint research, then a specific IPR addendum will be jointly agreed upon.

### 4. Termination

- 4.1. Either of **BT-IMSEC** or **CBPL** may terminate this MOU by written notice to the other party. A minimum period of six months notice will be required from a party wishing to terminate the MOU, or such shorter period as the parties may agree upon in writing.
- 4.2. The termination of this MOU shall not affect the implementation of activities that have been undertaken prior to such termination, unless agreements pertaining to such activities explicitly provide for such termination.

### 5. Amendments and Supplementary Agreements

- 5.1. The parties may agree to amend this MOU at any time by further memorandum in writing executed by the duly authorized officer(s) of each party.
- 5.2. The Parties shall wherever necessary enter into written agreements to facilitate collaborative activities arising from this MOU. Such agreements will specify the details of agreed activities and programs, including the contributions and responsibilities of the parties, funding, intellectual property provisions, confidentiality, risk allocation and indemnity obligations of each party.

### 6. Use of Name and Logo

- 6.1. No party shall use, nor permit any person or entity to use, the name or logo (or any variation thereof) of another party without first obtaining prior written consent from the other party. The Parties intend that this provision shall be binding upon them and





shall survive the termination or expiry of this MOU.

Biotechnology Department,  
IMS Engineering College (IMSEC)  
Ghaziabad

*Narendra*  
2/3/2021  
Signature of authorised person

Codon Biotech Private Limited  
(CBPL), Noida

*Tripti Bhatnagar*  
3/2/2021  
Signature of authorised person

1. Dr. Narendra Kumar  
(HoD, Biotechnology Department)

*Parashar*  
3/2/21

2. Ms. Shomini Parashar  
(Coordinator-Industrial Interaction)

*Sanjay*  
3/2/21

3. Mr. Sanjay Kumar  
(Coordinator-Industrial Interaction)

Date- 3<sup>rd</sup> February, 2021

Designation – Managing Director

Date – 3<sup>rd</sup> February, 2021



**Memorandum of Understanding between (MoU) IMS**  
**Engineering College, Ghaziabad**

**(Educational Institute)**

**&**

**Yash Foundation, Ahmednagar, Maharashtra (NGO)**

IMS Engineering College, Ghaziabad & Yash Foundation, Ahmednagar, Maharashtra hereby agree to have a collaboration between each other, in the following area of mutual interest:

1. Organizing Rural Immersion Program for students
2. Internships
3. Research Projects
4. Certification programs
5. Student exchange
6. Teaching activities/seminars/conferences
7. Consultancy
8. Training programs

*The collaboration is valid for a period of 2 years from this date and is further renewable based on mutual consent. Also, either side can terminate the same with one-month notice, without assigning any reasons what so ever.*

*Non - discrimination- Yash Foundation, Ahmednagar & IMS Engineering College, Ghaziabad, agrees that no person shall on the grounds of race, colour, national origin, gender, sexual orientation, or creed be excluded from participation under the terms of this Agreement.*

*Note- The MoU would include Dept. of MBA & B.tech of IMS Engineering College, Ghaziabad*

*Salun*  
Counter Sign *May 22*

(IMS Engineering College, Ghaziabad)

*Yash*  
Counter Sign  
(Yash Foundation)





Point of contact for further engagement from both parties

Sr. No.	Name	Designation	Contact No.	Party
1.	Mr. Tejas S. Dongare	Secretary, Strategic Planning, YF	8483825177	YF
2.	Mr. Sanjay C.	Head, PR Affairs, YF	8007189853	YF
3.	Prof. Dr. Meenu Baliyan	HOD, Dept. Of Management Studies, IMS	9873682474	IMS
4.	Ms. Punjika Rathi	Assistant Professor, IMS	9968828835	IMS

**Yash Foundation, Ahmednagar and IMS Engineering College, Ghaziabad, have executed this agreement on 13.05.2022.**

Authorized Signatory

Arishya Ismail

Director, HR

YF, Ahmednagar

Authorized Signatory

Dr Vikram Bali

Director,

IMS Engineering College, Ghaziabad

Mr. Tejas S.

Secretary, Strategic Planning, YF

Date:

Place: Ghaziabad

Dr Meenu Baliyan,

HOD, Dept. Of Management Studies, IMS

Date :

Place : Ghaziabad



**YASH  
FOUNDATION**  
SERVING THE UNSERVED ONE'S

# Yash Foundations

(A registered NGO under Govt. of Maharashtra Act 1950, Sr. No. 29)

Reg. No. - MAH/620/2014/Ahm.

## Institute Internship Tie Up Details

1. Course to be inducted for Internship- MBA/BBA/Both/Other (mention the course name) .....
2. Which year students will be taking part in the internship

UG- 1/2/3/All ..... All

PG- 1/2/All ..... All

3. Month in the academic calendar in which the students will be available for internship  
UG 1 ..... June (Month), UG 2 ..... June (Month) UG 3 (Month)

PG 1 ..... June (Month), PG 2 (Month)

4. Preferred mode of internship- Online/Offline/Hybrid mode ..... Hybrid
5. Contact details of the Point of Contact (POC) from the institute who will be coordinating for the student internship

### POC 1

Name- ..... Dr. Meenu Baliyan

Designation- ..... HOD M.B.A

Contact No- ..... 9873682474

Email ID- ..... meenu.baliyan@imsec.ac.in

### POC 2

Name- ..... Ms. Punjika Rathi

Designation- ..... A.P

Contact No- ..... 9968828835

Email ID- ..... punjika.rathi@imsec.ac.in

6. Contact details of the Training & Placement officer- Name- ..... Dr. Puspa Chaudhary  
Mob. No. .... 730.97.5555, Email ID- ..... pushpa.chaudhary@imsec.ac.in

7. Contact details of the Associate Director/HOD- Name- ..... Dr. Meenu Baliyan  
Mob. No. .... 9873682474, Email ID- ..... meenu.baliyan@imsec.ac.in

Note- The tenure of the internship would be fixed as suggested by the institute and the office of the Training & Placement Officer.

Duberoi

Chief Training Officer (YF)

[Signature]

Training & Placement officer (Institute)

[Signature]

Dyan/HOD (Institute)

Contact No. - 8007189853/8483825177 Email ID- yashfoundations.2014@gmail.com





**YASH  
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# Yash Foundations

(A registered NGO under Govt. of Maharashtra Act 1950, Sr. No. 29)

Reg. No. – MAH/620/2014/Ahm.

## Activities intended to be covered under the tie up

1. The NGO will facilitate a short internship platform to the students under which the interns will be participating in various activities of social welfare through an online or offline mode. The internship certificate/LOR and the experience gained through the internship will add a great on filed learning experience and strengthen the resumes of the students facilitating their overall holistic development.
2. Biannual crowd fund raising camp by the students for the NGO's various rural development projects.
3. Leadership, Personality and Professional skill development training workshops to be facilitated by the expert team of the NGO to the school/university students.
4. Plantation, Cleanliness drives, Food & Cloth donation drives.
5. Visit/Village Camp hosted by the NGO for the students at the site of the adopted village of the NGO, enabling the students to experience the essence of rural life and make them understand the day-to-day challenges faced by the localities there.
6. Various other CSR/ISR initiatives to be jointly executed between the two organizations.
7. There would not be any financial involvement from both the concerned parties and in case it occurs it will be discussed separately after the approval of Authorities.

**Note- The scope of amendments in the various activities to be carried out under the tie up are open for changes and new ideas can be added post mutually discussed between both the institutes.**



Contact No. – 8007189853/8483825177 Email ID- yashfoundations.2014@gmail.com